

Warroad Watershed District

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Meeting Minutes of the Board of Managers Warroad Watershed District

Warroad, MN

March 24, 2022

Call to Order

Attendance

President Thompson called the meeting to order at 10:01 a.m. Managers present were Bill Thompson, Brian Schaible, Joe Olafson and Jeff O'Donnell. Additional attendees were Scott Johnson, Roseau County SWCD, Ericka Halstensgard (HEI) and Jenee Provance (WRWD administrative assistant). Joining virtually were Keith Landin and Tony Nordby (HEI)

Agenda

Landin made a motion to approve the agenda, O'Donnell seconded and motion passed with a unanimous vote of the board.

Meeting Minutes

February 24, 2022 regular meeting minutes were reviewed. Tony Jensen needed to be changed to Tony Nordby. Minutes were then approved on a **motion** by Landin, **second** by O'Donnell and a unanimous vote of the Board.

Treasurer's Report

The checking balance is \$97,717.49 and the CD balance is \$10,000 as of March 1, 2022. Invoices were received from Houston Engineering for \$3,822.50 - Stream bank stabilization and for Warroad River Storage Implementation. Jenee - \$2,901.00; Olafson motioned to approve invoices, seconded by Landin and unanimous vote of the board. The Treasurer's report was approved on a **motion** by Olafson, **second** by Landin and unanimous vote of the Board.

Visitor(s)/Public Comment

None

Special Report

None.

Old Business

WRWD Representation at the Implementation Committee (IC) Meetings

Joe attended the meeting that was held on March 16. Leftover monies have been moved from 2021 grants to the 2022 grants. RAPS Cycle II Monitoring Request meeting will be held on April 13, at the public safety building from 1:00 – 3:00 in the afternoon. If we wanted more stream monitors to be placed, this is where we would make the request.

The end date for the new agreements was established to be 12/31/2023.

Houston Engineering

Warroad River Clean Water Grant Sites - bank stabilization

Ericka Halstensgard reported that bids from local contractors were opened on March 23. The engineer assessment for construction was \$95,810.00. The low bids were Halvorson Sand and Gravel who came in \$87,645.50. Other bids were Andy Stoskopf \$102,465.00 and Andy Anderson of TRF \$107,488.00. It is HEIs recommendation to go with the low bid from Halvorson Sand and Gravel. O'Donnell made a motion to accept the Bid from Halvorson Sand and Gravel, seconded by Olafson and unanimous vote of the board. All the land owner agreements have been signed and filed. Stoskopf and Anderson will be notified they were underbid. Agreements and Insurance will be established with Halvorsons and if any problems arise, the next low bidder would be notified at the direction of the WWD board.

Peatland Storage Project

Tony will be setting up a meeting with the stakeholders of the peatland project. He included Tribal DNR, Minnesota DNR, U.S. Fish and Wildlife Service, both counties that are part of the drainage authority and WWD. Before establishing a meeting, he reached out to Brent Mason, DNR Area Hydrologist to get his input before the meeting. A presentation plan was discussed to include the “entire picture” and history of the project.

WRWD Strategic Planning

Administrative support

Schaible shared an email he sent to the bank on April 25, requesting we change the address on statements from Keith's address to the Watershed PO Box. Darnell Tveit said she would handle the address change. The bank does not offer credit cards at this time. Instead, we would have to get a debit card for purchasing convenience. Only people on the account would be able to get a card. Schaible made a motion to add Jenee to the checking account and get a debit card in Jenee's name and Landin's name. Olafson seconded and motion passed by a unanimous vote of the board. Jenee will develop a banking policy to present at the next board meeting. The four signatures on the account will be Bill Thompson, Keith Landin, Brian Schaible, and Jenee Provance.

1W1P -Joint Powers Board

Will meet in April. He also called Janine and got the paperwork completed for the monitoring site at the north end of ditch 10.

Permits

Roseau County Funding of Ditch 10

New Business

As Jenee is taking on more responsibility, Joe made a motion that she be authorized to sign payment vouchers sent in to 1W1P, streamlining the process by removing SWCD from the equation. Motion seconded by O'Donnell and passed by unanimous vote of the board.

Round Table

Ceiling tile has been replaced and there was no water damage when the roof leaked.

Next Meeting


The next Regular Meeting will be held on Thursday, April 28 at 10:00 a.m.

Adjournment

The meeting was adjourned at 11:07 pm on a **motion** by Olafson **second** by O'Donnell and a unanimous vote of the Board.



Watershed Secretary



Date