

## Warroad Watershed District

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### Meeting Minutes of the Board of Managers Warroad Watershed District

Warroad, MN

January 26, 2022

#### Call to Order

#### Attendance

President Thompson called the meeting to order at 10:02 a.m. Managers present were Bill Thompson, Joe Olafson, Jeff O'Donnell and Brian Schaible, Jenee Provance (WWD administrative assistant), Glenda Phillipe – Roseau County Commissioner, Ericka Halstensgard (HEI), Matt Fischer and Chad Severt (BWSR), Janine Levold (SWCD)

The Agenda was reviewed and approved on a motion by Olafson, second by O'Donnell and passed with the unanimous vote of the board.

**December Meeting Minutes** were reviewed and approved on a **motion** by Olafson, **second** by O'Donnell and passed with the unanimous vote of the Board.

#### Treasurer's Report

Motion to approve the treasurer's report and pay the invoices was made by O'Donnell, seconded by Olafson and passed with the unanimous vote of the board.

Bank Balance: (12/30/2022)      115,923.05

CD      10,000.00

#### Invoices:

Roseau County SWCD	519.96
HEI – Streambank Stabilization Projects	6,382.50
HEI – River Storage Implementation	460.00

#### Visitor(s)/Public Commentents

Matt Fischer and Chad Severt were in attendance from BWSR to help us look at our process of record keeping for the grant projects and shared some areas where the WWD could refine their practices.

Roles and responsibilities were reviewed so all entities are aware of who does what when. It was suggested the landowner contracts as well as Operations and Maintenance agreement be signed before the bids are returned. Matt will work with Tony on revising the current contract as well as the O&M agreement.

Everything will need to be documented and required information needs to be accumulated in one place. Houston has created a list of property sites that would be beneficial to prevent Riverbank erosion and ultimately sediment reduction. There are monies available that could be tapped into for reaching out to landowners to encourage their participation in these projects.

### **Special Report**

- None.

### **Old Business**

- **WWD Representation at Implementation Committee (IC) meetings**

No meeting was held. Next scheduled meeting will be in February.

- **Houston Engineering**

#### **Warroad River Clean Water Grant Sites - bank stabilization**

Houston has the cost estimates for the upcoming stabilization sites. The total cost would be \$94,585.00 (61% Olson and 39% Thompson). O'Donnell made a motion to approve the cost estimates and empowered Houston move forward with getting bids from contractors. Motion was seconded by Schaible and passed with a unanimous vote of the board.

#### **Evaluate potential Warroad River storage projects**

Houston has been working on options to utilize the Bednar Dam to hold water back just long enough to prevent erosion and road washouts. Once that information is available, they will share it with the Board and from there, if circumstances warrant, WWD will arrange a meeting with DNR to discuss possibilities of working together toward a common goal.

### **Administrative support**

Jenee asked if the phone/wiktel bill were necessary. It was determined that "old school" folks would need a landline to contact the Watershed. Jenee will take care of getting it hooked up and ringing.

### **LOWW Joint Powers Board**

The January meeting was primarily housekeeping and election of officers. The past year was reviewed and projected goals were discussed. Commissioner Phillippe mentioned the possibility of changing the venue of the meetings due to the poor wifi signal.

- **Ditch 10**

Matt Cole has requested the information package regarding what the project entailed. There has been no contact with Dahlgren at this point.

- **Beaver Dam Removal Update**

Nothing

- **Permits**  
none

- **Conservation Corps – River Clean-Up**  
HEI Submitted the application for 750 hours and is waiting to hear back. The board will match up to \$2,500.00.

**New Business**

**Round Table**

**Next Meeting**

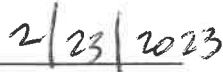
The next regular meeting will be held on Thursday, February 23, 2023, at 10:00 a.m.

**Adjournment**

The meeting was adjourned at 11:14 am on a **motion** by Olafson, **second** by Schaible and unanimous vote of the Board.



Watershed Secretary



Date