

**Meeting Minutes of the Board of Managers
Warroad Watershed District
Warroad, MN
March 26, 2026**

Attendance

Managers present at the Warroad Watershed District (WWD) office were Bill Thompson, Joe Olafson, and Jeff O’Donnell. Manager Keith Landin joined the meeting online while wintering out of state. Manager Brian Schaible also joined the meeting remotely but did not vote. Other attendees were Vicki Dalager (WWD administrative support) and Tony Nordby (Houston Engineering; joining online).

Call to Order

President Thompson called the meeting to order at 10:00 a.m. All votes during this meeting were conducted via roll call vote.

Agenda

The agenda was approved on a motion by Olafson, second by O’Donnell, and unanimous vote of the Board members in attendance.

Secretary’s Report

The February 26, 2026, draft meeting minutes were reviewed. The minutes were approved as submitted with a motion by Olafson, second by O’Donnell, and unanimous vote of the Board members in attendance.

Treasurer’s Report

The Treasurer’s Report was reviewed. Balances as of 3/24/2026 were:

Checking account	\$ 91,758.08
Debit Card account	\$ 1,108.95
CD	\$ 10,000.00

Financial transactions since the last meeting were reviewed. Manager requests for payment were submitted, reviewed, and signed. A list of upcoming invoices and bills payable was reviewed:

Houston Engineering	Engineering- Streambank Stabilization	\$ 979.50
Houston Engineering	Engineering- Streambank Stabilization	\$ 6,699.00
USPS	PO Box rent	\$ 106.00
Keith Landin	Manager Compensation	\$ 350.00
Jeff O’Donnell	Manager Compensation	\$ 125.00
Joe Olafson	Manager Compensation	\$ 125.00
Brian Schaible	Manager Compensation	\$ 125.00
Bill Thompson	Manager Compensation	\$ 170.00
Vicki Dalager	Contract Admin/Expenses	\$ 742.98
Microsoft	Microsoft 365 software subscription	\$ 13.42
Marco	Office supplies: copier	\$ 107.11

Arlo Burress	Rent	\$ 350.00
Arlo Burress	Internet	\$ 33.46
Security State Bank	Bank Service Charges	\$ 1.00
Intuit	QuickBooks subscription	\$ 38.00
Wikstrom	Phone	\$ 39.53

Clean Water Fund Balances: As of 2/27, the WWD Streambank Protection grant fund balances as provided by LOW SWCD are as follows:

FY24-04	Streambank/Shoreland Protection (construction)	\$ 61,974.67
	Technical/Engineering Assistance	\$ 0.00
FY26-05	Streambank/Shoreland Protection (construction)	\$115,000.00
	Technical/Engineering Assistance	\$ 18,841.25
FY26-13	Cedarbend Streambank/Shoreland Protection (construction)	\$ 87,294.00
	Cedarbend Technical/Engineering Assistance	\$ 30,300.00

O'Donnell moved and Olafson seconded to approve the payment of bills. Motion carried unanimously by the Board members in attendance. Approval of the treasurer's report was made on a motion by Landin, second by O'Donnell. Motion carried unanimously by the Board members in attendance.

Visitor(s)/Public Comment

None.

Old Business

Joint Powers Board (JPB) and Implementation Committee (IC) Updates

Thompson and Olafson reported that the 10-year management plan was reviewed and some wording was modified. There will be an IC meeting on April 8.

Streambank stabilization projects

- **Peterson site:** Ready to begin after June 15.
- **Lindner/Hallan sites:** Tony Nordby reviewed the progress of the Hallan/Lindner projects. He is waiting for Mike Goulet to return the project agreement and submit insurance documents.
- **Cedarbend Township 570th Avenue:** Olafson reported that he will be in contact with the township leadership to inform them of the WWD decision to increase the township payment share to 25%. Nordby reported that the engineer's estimate will be ready in mid-April and he will present it at the next WWD meeting.

Houston Engineering

Highwood Road Peatland Restoration Project: Nordby reported that there was an inquiry from Nature Conservancy about conducting peatland restoration at Highwood Forest Road (Highwood East Ditch) in Beltrami Forest in Lake of the Woods County which may impact drainage in WWD. The ditch was never established as a legal system, so LOW County is not the drainage authority for the area. The plan is to knock down the spoil from when the ditch was made. It is quite a substantial amount of material to be moved. Construction is planned between October 2026 and April 2027.

LOW County Peatland Restoration

The next meeting is scheduled for April 6.

Beaver dams update

None.

Permits

None.

Conservation Corps

Landin reported that the Conservation Corps sent a contract for this summer's upcoming work. The managers want this year's work to start with removing the log jam by the Olson property which didn't get finished last year. Landin moved to approve the signing of the contract as presented by the Conservation Corps. O'Donnell seconded the motion, which carried unanimously by the board members in attendance.

Admin support

Janine Lovold of the Roseau County SWCD has been working on redesigning the WWD website to comply with accessibility laws. The managers viewed what has been finished to date and were pleased with how it looked.

New Business

None.

Round Table

Schaible reported that Jeff Pelowski was the manager of the flood plain for Roseau County, but that responsibility has now been transferred to Scott Johnson. If there are any questions about flood plain in the future, Scott Johnson is the one to ask.

Next Meeting

The next regular meeting of the WWD Board will be held Thursday, April 23, at 10:00 a.m.

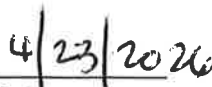
Adjournment

The meeting was adjourned at 10:48 a.m. with a motion by Olafson, second by O'Donnell, and unanimous vote of the Board members in attendance.

Respectfully submitted,
Brian Schaible, WWD Secretary



Watershed Secretary



Date