

Warroad Watershed District

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www.warroadwatershed.org

Meeting Minutes of the Board of Managers Warroad Watershed District

Warroad, MN

January 20, 2022

Call to Order

- **Attendance**

President Thompson called the meeting to order at 10:02 a.m. Managers present were Bill Thompson, Joe Olafson, Keith Landin, and Jeff O'Donnell (virtually)

Jenee Provance (WRWD administrative assistant) Scott Johnson, Roseau County SWCD, Ericka Halstensgard (HEI)

- **Agenda**

Landin requested a wage review be added to the agenda. The agenda was then approved on a **motion** by Olafson, **second** by Landin and unanimous vote of the Board.

Secretary's Report

- **Meeting Minutes**

December 21, 2021 regular meeting minutes were reviewed. Minutes were then approved on a **motion** by Landin, **second** by Olafson and unanimous vote of the Board.

Treasurer's Report

The checking balance is \$105,953.39 and the CD balance is \$10,000 as of December 31, 2021. The CD is earning .85%, interest paid was \$85.00. Invoices were received from Houston Engineering for a total of \$6,795.75 Stream bank stabilization; Jenee - 307.40; MCIT - \$291.00 and \$1276.00; Roseau County SWCD - 1,875.06. Schaible made a motion to pay the invoices second by Olafson and unanimous vote of the Board. The Treasurer's report was approved on a **motion** by Schaible, **second** by Olafson and unanimous vote of the Board.

Visitor(s)/Public Comment

- None

Special Report

- None.

Old Business

- **WRWD Representation at the Implementation Committee (IC) Meetings**

Olafson did not attend because there was nothing pertaining to the Watershed on the Agenda.

- **Houston Engineering**

1. **Warroad River Clean Water Grant Sites - bank stabilization**

Ericka Halstengard reported the MPARS (Minnesota Permitting And Reporting System) Have been completed and submitted to the DNR. A meeting has been scheduled with Stephanie Klamm to answer her questions. After the permits are acquired, visits with the landowners will be scheduled. There will be a call for quotes/bids in January. Land owners have all requested rip rap for all the sites.

Peatland

Still working on updating the models to determine if there have been any changes.

- **WRWD Strategic Planning**

1. **Administrative support**

Landin brought up the Managers Orientation, February 4 in Warren. Managers attending will be Bill Thompson, Joe Olafson and Brian Schaible (tentative). Jenee will also attend. Jenee will let Matt know how many will be attending from Warroad.

2. Matt Fisher (BWSR) has requested a place on our agenda next month to talk about roles and responsibilities.

- **1W1P -Joint Powers Board**

Meeting was moved from January 10 to January 31.

- **Beaver Dam Removal Update**

Permits

- 1) **Conservation Corps – River Clean-Up**

- 2)

- **Roseau County Funding of Ditch 10**

Joe has called in to Matt Cole but has not heard back from him. The Roseau County Engineer, Steven Slick, has been “brought up to speed” with all of the projects that will be requiring his attention.

- **Advisory Committee**

Landin has been in contact with Jeff Hellquist to clear up the “swift ditch” jurisdiction. He will also have him sign the minutes from their last meeting.

- 3) **MCIT Liability Insurance**

Policy has been received and payment will be sent.

New Business

Jenee left the room so the board could discuss her wages. She was offered \$20.00 an hour with a review in 6 months. She will be taking on more responsibilities, mainly relieving Roseau County SWCD and taking on treasurer duties.

Round Table

MCIT would like to meet with the board to discuss our coverage. It can be done via Zoom and we will look at scheduling it in a couple of months.

Next Meeting

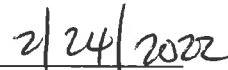
The next Regular Meeting will be held on Thursday, February 24, at 10:00 a.m..

Adjournment

The meeting was adjourned at 11:30 am on a **motion** by Olafson **second** by Landin and unanimous vote of the Board.



Watershed Secretary



Date