

**Meeting Minutes of the Board of Managers
 Warroad Watershed District**

Warroad, MN
 January 23, 2025

Attendance

Managers present at the Warroad Watershed District office were Bill Thompson, Keith Landin, Brian Schaible, Joe Olafson, and Jeff O'Donnell. Other attendees were Glenda Phillipe (Roseau County Commissioner), Scott Johnson (Roseau County SWCD), and Vicki Dalager (WWD administrative support). Tony Nordby (Houston Engineering) and Matt Fischer (BWSR) joined the meeting online.

Call to Order

President Thompson called the meeting to order at 10:00 a.m.

Agenda

The agenda was approved on a motion by Olafson, second by Landin, and unanimous vote of the Board.

Secretary's Report

The December 19, 2024, draft meeting minutes were reviewed. The minutes were approved on a motion by Landin, second by Schaible, and unanimous vote of the Board.

Treasurer's Report

The Treasurer's Report was reviewed. Balances as of 1/20/2025 were:

Checking account	\$ 125,170.97
Debit Card account	\$ 1,197.95
CD	\$ 10,000.00

Landin highlighted financial transactions since the last meeting and bills for the month ahead. Manager requests for payment were submitted, reviewed, and signed. A list of upcoming bills was reviewed.

Invoices and bills payable:

Houston Engineering	Engineering - Streambank inv. 74646	\$ 4,214.00
Houston Engineering	Engineering – Maint. WR cleanup	\$ 3,851.25
Peterson Company	Audit	\$ 4,500.00
MN Watersheds	Dues	\$ 1,479.00
Roseau SWCD	Contracted Services	\$ 475.04
Keith Landin	Manager Compensation	\$ 860.00
Jeff O'Donnell	Manager Compensation	\$ 125.00
Joe Olafson	Manager Compensation	\$ 250.00
Brian Schaible	Manager Compensation	\$ 170.00
Bill Thompson	Manager Compensation	\$ 375.00
Vicki Dalager	Contract Admin/Exp.	\$ 1,419.24
Microsoft	Microsoft 365 software subscription	\$ 13.42
Marco	Office supplies: copier	\$ 129.61

Arlo Burress	Rent	\$ 235.00
Arlo Burress	Internet	\$ 33.46
Security State Bank	Bank Service Charges	\$ 1.00
Intuit	QuickBooks subscription	\$ 35.00
Wikstrom	Phone	\$ 39.37

Approval for payment of bills was made on a motion by O'Donnell with a second by Schaible. Motion carried unanimously. O'Donnell moved to approve the Treasurer's Report, with a second by Schaible. Motion carried unanimously.

Visitor(s)/Public Comment

Glenda Phillipe reported that Sue Grafstrom is now an independent contractor for writing grants for Roseau County. Tracy Halstensgard and the Roseau River Watershed District received the honor of being named DNR's Watershed District of the Year.

Old Business

Joint Powers Board and Implementation Committee (IC) Updates

The next meeting of the Joint Powers Board will be on Monday, January 27. Olafson reported that the Implementation Committee met on January 8 and WWD has reached the end of funding for projects until the new year. Corryn Trask from the LOW SWCD emailed the current grant fund balances for WWD. New funding won't be available until the 2026 construction season.

Streambank/Shoreland Protection (construction)	\$108,656.82
Technical/Engineering Assistance	\$ 10,707.40

Houston Engineering: Warroad River Clean Water Grant bank stabilization

Nordby reported that the plans for the Hallan/Lindner streambank projects are 90% completed except for permitting. Funds for construction likely won't be available until 2026.

Houston Engineering: River Clean-up

Tony Nordby reported that Houston Engineering sent the Warroad River Clearing and Snagging project packet to five different contractors and there was only one contractor who submitted a quote. Anderson Excavating quoted \$37,500 for approximately 1.5 river miles.

It was determined that the Warroad Community Development funds cannot be applied toward this project without conducting an environmental assessment, which would have cost more than the funding available.

A discussion was held to identify the primary goals of the project – whether it would be for recreation benefits or for sediment reduction. Downed trees and branches cause the river to wash around the log jams, causing erosion on the streambank and sediment to wash downstream. Landin suggested that after logs and branches above the ice are cut off and removed, some of the logs and branches frozen below the ice will float downstream after thawing and the Conservation Corps could clean those logs from the river as a part of their work this summer. Nordby explained that there is no permit needed for the project since the logs will be cut off and the roots of the trees won't be disturbed. Sediment reduction is the primary goal of the project. Landin moved to accept the quote from Anderson Excavating for \$37,500 and move forward with completing the project this winter. The motion was seconded by O'Donnell and carried unanimously. Nordby will contact Andy Anderson to notify him of the board's decision and will get the contract signed. Landin, Olafson, or Thompson

will meet with Andy Anderson at the start of the project. Landin will compose a letter to send to adjacent landowners to apprise them of the project work.

SWCD Streambank stabilization project

On hold until spring.

Conservation Corps: River clean-up

No updates.

Beaver dam removal update

None. Phillippe reported that the trapping rate reimbursed by the County remains at \$75/beaver.

Permits

None.

Updating Rules of the Warroad Watershed District

Thompson and Landin met with Matt Fischer about changing the wording in the Rules regarding permitting requirements for public entities. Fischer spoke with Lake of the Woods County engineer, Anthony Pirkel, about the concerns Pirkel had about the proposed rules. To resolve the identified issue, the words "legal or" could be deleted from section 2, item A. ii. This will allow LOW County existing permitting to be employed without necessitating a WWD permit.

Olafson moved to accept the Rules as changed. Landin seconded the motion, which carried unanimously. Public notifications will need to be made and the rules should be posted on the website.

Fischer reminded the managers about a district manager training session to be held in Thief River Falls at 1:00 pm on Tuesday, January 28. All managers are encouraged to attend.

PRAP Recommendations and Strategic Planning

The data inventory will be addressed at a future meeting.

Admin support

Arlo Burress contacted Vicki Dalager to invite WWD to share the cost of internet service when he assumes the account that Rebecca Colden previously set up in the office, which WWD has been using. WWD will be responsible for half the cost, currently \$33.46 payable to Arlo Burress.

New Business

Annual Report

Landin provided an overview of the annual report including the audit. Olafson moved to accept the annual report as written, with a second by Schaible. Motion carried unanimously.

Round Table

Landin reported that the citizen's Advisory Committee met on December 30, 2024. The attendees were impressed and supported the WWD's work. A potential project was discussed. Discussion ensued about what to do about the perpetually plugged culverts near the Hontvet and Horner properties. There would be a need for engineering on the site and to get a cost estimate before requesting funding.

Thompson addressed the road near Nathan Adams' property that keeps washing out. Gravel keeps being added and ends up washing away into the river. FEMA has provided funding to put a concrete or asphalt cap on roads that have documented repeated washouts. Next steps would be to work with Moranville Township to explore options. Scott Johnson explained that he worked with FEMA to address two areas and the work has been successful. Fischer suggested that the County emergency manager may be able to provide some assistance as well.

Next Meeting

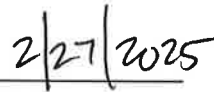
The next regular meeting will be held Thursday, February 27, at 10:00 a.m.

Adjournment

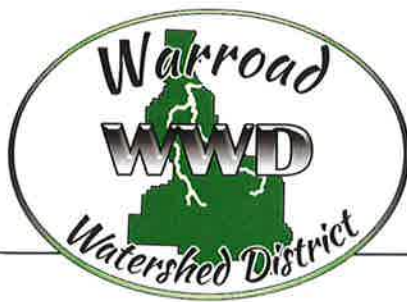
The meeting was adjourned at 11:25 a.m. on a motion by Olafson, second by O'Donnell, and unanimous vote of the Board.



Watershed Secretary



Date



**Meeting Minutes of the Board of Managers
 Warroad Watershed District
 Warroad, MN
 February 27, 2025**

Attendance

Managers present at the Warroad Watershed District office were Brian Schaible and Joe Olafson. Keith Landin joined the meeting online due to out-of-town travel. Bill Thompson joined the meeting remotely, but did not vote or preside over the meeting. Other attendees were Glenda Phillipe (Roseau County Commissioner) and Vicki Dalager (WWD administrative support). Tony Nordby (Houston Engineering) joined the meeting online. Manager Jeff O’Donnell was not present.

Call to Order

In the physical absence of President Thompson, Olafson called the meeting to order at 10:01 a.m. All votes during this meeting were conducted via roll call vote.

Agenda

The addition of Peatland was made to the agenda. The amended agenda was approved on a motion by Schaible, second by Landin, and unanimous vote of the Board.

Secretary’s Report

The January 23, 2025, draft meeting minutes were reviewed. The minutes were approved on a motion by Schaible, second by Landin, and unanimous vote of the Board.

Treasurer’s Report

The Treasurer’s Report was reviewed. Balances as of 2/24/2025 were:

Checking account	\$ 110,422.58
Debit Card account	\$ 1,533.53
CD	\$ 10,000.00

Landin highlighted financial transactions since the last meeting and bills for the month ahead. Manager requests for payment were submitted, reviewed, and signed. A list of upcoming bills was reviewed.

Invoices and bills payable:

MCIT	Insurance	\$ 1,692.00
Houston Engineering	Engineering - Streambank inv. 75107	\$ 4,487.25
Houston Engineering	Engineering - WR clear/snag inv. 75108	\$ 636.00
MN DNR	Public Waters Work permit	\$ 1,200.00
Roseau County	Record rules at Roseau Co. Courthouse	\$ 46.00
Roseau Times Region	Public notice for rules adoption	\$ 91.80
Northern Lights Region	Public notice for rules adoption	\$ 171.00
Anderson Excavation	Contractor - WR clearing/snagging	\$37,500.00
Keith Landin	Manager Compensation/Expenses	\$ 742.70
Joe Olafson	Manager Compensation	\$ 414.00

Brian Schaible	Manager Compensation	\$ 170.00
Bill Thompson	Manager Compensation	\$ 376.00
Vicki Dalager	Contract Admin/Exp.	\$ 966.72
Microsoft	Microsoft 365 software subscription	\$ 13.42
Marco	Office supplies: copier	\$ 109.61
Arlo Burress	Rent	\$ 235.00
Arlo Burress	Internet	\$ 33.46
Security State Bank	Bank Service Charges	\$ 1.00
Intuit	QuickBooks subscription	\$ 35.00
Wikstrom	Phone	\$ 39.37

Approval for payment of bills was made on a motion by Schaible with a second by Landin. Motion carried unanimously. Landin moved to approve the Treasurer's Report, with a second by Schaible. Motion carried unanimously.

Visitor(s)/Public Comment

Glenda Phillipe had nothing from the County.

Old Business

Joint Powers Board and Implementation Committee (IC) Updates

Phillipe and Thompson attended the Joint Powers Board meeting. Phillipe reported that project lists were being developed for 2026. There was also a discussion about audits. They encouraged watershed districts to contact their legislators regarding the cost of audits and somehow developing a different source of funding for paying for the required audits. The JPB audit is conducted by Peterson Company. Phillipe also reported that the IC has discussed updating the watershed plan which involves simplification of the plan and priorities. The cost to update the plan was approved for \$50,000 and it would be effective until 2037. There was no IC meeting.

SWCD Streambank stabilization project

No updates.

Conservation Corps: River clean-up

No updates.

Beaver dam removal update

None.

Permits

None.

Houston Engineering: River Clean-up

Tony Nordby reported that Anderson Excavating completed the clearing and snagging project on the Warroad River. The project went very well and a lot of material was removed. Initial observations indicated it was well worth the expenditure, but time will tell what the benefit will be in the long term. Andy Anderson asked to be considered in the future if WWD wishes to conduct this type of

work further upstream. He suggests that allowing a bigger window of time to complete the project during cold weather would be helpful.

Olafson noted that when he was at the site of the work, he observed that there is marked erosion where the river water cut into the bank. Landin described seeing bare dirt or sand along the bank two or three feet above the current water line. A discussion ensued about how to mitigate the erosion and sedimentation coming down the river and the source of the issue. The volume and velocity of water that is coming at one time is the problem in many areas of the lower reaches of the Warroad River. Being able to pull some of the water out during the peak high-water flows and then releasing the water at a later date would prevent excess velocity and resulting erosion of the streambank. However, this would be a large project that would require landowner buy-in and other factors.

Houston Engineering: Warroad River Clean Water Grant bank stabilization

Nordby reported that the plans for the Hallan/Lindner streambank projects done. The fee for the public waters permit needs to be paid in order to move forward with the processing. The estimated project construction costs of \$131,460 for both projects are low enough to be able to use quotes.

The engineering associated with getting DNR public waters permits is costly due to their relatively new "no rise" certificate requirements. A FEMA model is used to determine no rise on the proposed project. Updates are required based on the survey which gets incorporated into the design. This involves looking at the 100-year elevation data and determining if there is decrease, increase, or no rise as a result of the project. The permit application requires proof that there is no rise. This particular project already has \$18,000 into the modeling of the "no rise" requirements alone, which is about \$14,000 higher than what Tony estimated.

Olafson noted that Mike Goulet expressed interest in providing contracting quotes and would like to be notified of future projects.

DNR Peatland Restoration Project

Charlie Tucker of the DNR has asked WWD to provide support of a joint powers agreement for a Peatland Restoration Demonstration Project. Landin moved to offer support of the agreement as sent provided WWD incurs no monetary obligation. Schaible seconded the motion which carried unanimously.

PRAP Recommendations and Strategic Planning

The data inventory will reflect that providing photos is not required.

Admin support

Landin noted that there is no longer a work surface adjacent to the copier. Landin moved that the Board authorize Vicki Dalager to find and purchase a cabinet, shelf, or table for this area up to \$300, seconded by Schaible. Motion carried unanimously.

Landin moved that the hourly rate for administrative support hours provided by Vicki Dalager be paid at a rate of \$35/hour. Schaible seconded the motion, which carried unanimously.

New Business

None

Round Table


Landin reported that Tim Paquin has done a lot of work burning piles of wood debris that was removed from the Warroad River during last summer's Conservation Corps clean-up project. Landin moved and Olafson seconded that the WWD pay \$500 to Tim Paquin for this work. Motion carried unanimously.

Next Meeting

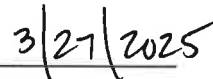
The next regular meeting will be held Thursday, March 27, at 10:00 a.m.

Adjournment

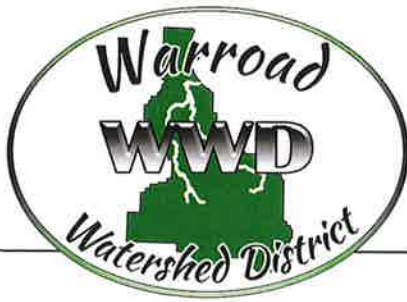
The meeting was adjourned at 11:11 a.m. on a motion by Olafson, second by Schaible, and unanimous vote of the Board.



Watershed Secretary



Date



**Meeting Minutes of the Board of Managers
Warroad Watershed District
Warroad, MN
March 27, 2025**

Attendance

Managers present at the Warroad Watershed District office were Bill Thompson, Jeff O'Donnell, Brian Schaible, and Joe Olafson. Keith Landin joined the meeting by phone, but did not vote. Other attendees were Glenda Phillipe (Roseau County Commissioner), Kermit Jensen (Roseau County Commissioner), Scott Johnson (Roseau County SWCD), and Vicki Dalager (WWD administrative support). Tony Nordby (Houston Engineering) and Matt Fischer (BWSR) joined the meeting online.

Call to Order

President Thompson called the meeting to order at 10:03 a.m.

Agenda

The agenda was approved on a motion by Olafson, second by O'Donnell, and unanimous vote of the Board.

Secretary's Report

The February 27, 2025, draft meeting minutes were reviewed. The minutes were approved on a motion by Olafson, second by O'Donnell, and unanimous vote of the Board.

Treasurer's Report

The Treasurer's Report was reviewed. Balances as of 3/24/2025 were:

Checking account	\$ 65,015.18
Debit Card account	\$ 1,519.11
CD	\$ 10,000.00

Financial transactions since the last meeting were reviewed. Manager requests for payment were submitted, reviewed, and signed. A list of upcoming invoices and bills payable was reviewed:

Houston Engineering	Engineering - WR clearing/snagging	\$ 118.50
USPS	PO Box rent	\$ 100.00
Keith Landin	Manager Compensation	\$ 690.00
Jeff O'Donnell	Manager Compensation	\$ 125.00
Joe Olafson	Manager Compensation	\$ 170.00
Brian Schaible	Manager Compensation	\$ 147.50
Bill Thompson	Manager Compensation	\$ 250.00
Vicki Dalager	Contract Admin/Exp.	\$ 963.29
Microsoft	Microsoft 365 software subscription	\$ 13.42
Marco	Office supplies: copier	\$ 109.61
Arlo Burress	Rent	\$ 235.00
Arlo Burress	Internet	\$ 33.46

Security State Bank	Bank Service Charges	\$ 1.00
Intuit	QuickBooks subscription	\$ 35.00
Wikstrom	Phone	\$ 39.37

Clean Water Fund Balances: As of March 1, the WWD Streambank Protection grant FY24-04 fund balances as provided by LOW SWCD were as follows:

Streambank/Shoreland Protection (construction)	\$108,656.82
Technical/Engineering Assistance	\$ 2,876.37

The Hallan/Lindner projects' DNR permit fee which was paid last month could be reimbursed from either construction or engineering grant funds. The engineering funds balance will be depleted due to overages resulting from modeling costs to comply with no rise requirements. Part of the construction funds are earmarked for the Olafson streambank stabilization project, but the remaining balance isn't enough to cover any other projects until the 2026 grant cycle funds are released. Thus, the DNR permitting fee will be paid from the construction grant balance.

Approval for payment of bills was made on a motion by Olafson with a second by O'Donnell. Motion carried unanimously. Olafson moved to approve the Treasurer's Report, with a second by O'Donnell. Motion carried unanimously.

Visitor(s)/Public Comment

Commissioner Kermit Jensen reported discussion of Clearriver station and public input about trail management. Commissioner Glenda Phillipe reported that the county's beaver policy was revisited but kept the same. Beaver trappers are asked to contact the county before going out to trap.

Old Business

Joint Powers Board and Implementation Committee (IC) Updates

There was no JPB meeting.

The IC meeting will be held in April.

SWCD Streambank stabilization project

Scott Johnson reported that he is waiting for construction season (after June 15) to complete the Olafson project and for additional funding to complete the Peterson project.

Conservation Corps: River clean-up

No updates.

Beaver dam removal update

None.

Permits

None.

PRAP Recommendations and Strategic Planning

Watershed based organizations are evaluated once every ten years. The recommendations from WWD's last evaluation were reviewed with Matt Fischer, who suggested looking at the division of responsibilities yearly or every other year. Fischer indicated that WWD appears to be doing well with the last recommendations. A few items are checked annually such as audits and annual reports.

Admin support

Vicki Dalager reported that she is shopping for a cabinet to place next to the copier and will order one soon. It will require assembly.

Houston Engineering: Warroad River Clean Water Grant bank stabilization

Matt Fischer advised that BWSR should receive the next round of funding around July 1, and then that funding could be available for fall construction projects – depending on how quickly the JPB gets requests submitted. Scott Johnson will contact Corryn Trask with LOW SWCD to check if there is any funding that could be shifted with another project. At the next IC meeting, Olafson will pursue the topic of getting the new grant cycle funding available so construction on WWD’s pending projects may commence soon thereafter.

At this time, Tony Nordby joined the meeting online. He reported that the DNR permit application for the Hallan/Lindner projects is in the comment period. Pending funding, the quoting could be done in July and the projects could be done in the fall. Nordby has been doing some footwork communicating with various officials to come up with a more workable and less costly method for meeting no rise certification requirements. Moving forward, a technical memorandum will suffice instead of using modeling to meet the no rise requirement.

Houston Engineering: River Clean-up

A discussion was held about how to evaluate the benefit of the clearing and snagging project. There are testing stations used to measure sediment, but there are none in the area of the project site. Nordby cited multiple sources stating that clearing and snagging is an acceptable method to lessen streambank erosion so blockages don’t force some of the water to the bank to wash it away. It is a prevention measure, so it is not measurable. Increased water velocity after clearing and snagging is a negligible factor. Fischer shared additional data from NRCS that there is slight or moderate benefit from clearing and snagging.

New Business

MPCA: Interactive maps for the MN Nutrient Reduction Update meeting

Thompson attended an online webinar hosted by the MPCA. Several speakers covered aspects of nutrient reduction in Minnesota waters and shared maps of nitrogen and phosphorus reductions for our area. To learn more, search “MPCA Nutrient Reduction Survey.” Fischer reported that larger cities are going to be impacted more by requirements to reduce nutrients due to discharge from wastewater treatment facilities. He doesn’t expect any direct impacts locally.

Next Meeting

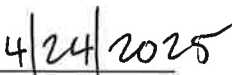
The next regular meeting will be held Thursday, April 24, at 10:00 a.m.

Adjournment

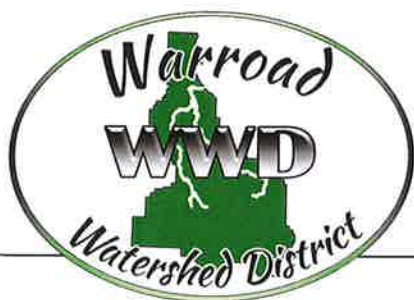
The meeting was adjourned at 10:56 a.m. on a motion by Olafson, second by O’Donnell, and unanimous vote of the Board.



Watershed Secretary



Date



**Meeting Minutes of the Board of Managers
Warroad Watershed District**

Warroad, MN
April 24, 2025

Attendance

Managers present at the Warroad Watershed District (WWD) office were Bill Thompson, Jeff O’Donnell, Brian Schaible, and Joe Olafson. Keith Landin joined the meeting by phone, but did not vote. Other attendees were Glenda Phillipe (Roseau County Commissioner), Kermit Jensen (Roseau County Commissioner), and Vicki Dalager (WWD administrative support). Tony Nordby (Houston Engineering) joined the meeting online with it already in progress.

Call to Order

President Thompson called the meeting to order at 10:03 a.m.

Agenda

The agenda was approved on a motion by O’Donnell, second by Olafson, and unanimous vote of the Board.

Secretary’s Report

The March 27, 2025, draft meeting minutes were reviewed. Landin asked for clarification about the portion of minutes regarding the Roseau County beaver policy to make sure that WWD was not subject to the request to ask permission to trap beaver within WWD boundaries. Commissioners Phillipe and Jensen explained that the recommendation was meant for individual trappers, not for other government entities. The minutes were approved as submitted on a motion by Olafson, second by O’Donnell, and unanimous vote of the Board.

Treasurer’s Report

The Treasurer’s Report was reviewed. Balances as of 4/21/2025 were:

Checking account	\$ 62,123.54
Debit Card account	\$ 1,217.82
CD	\$ 10,000.00

A statement of financial activity was reviewed for January through March. Financial transactions since the last meeting were reviewed. Manager requests for payment were submitted, reviewed, and signed. A list of upcoming invoices and bills payable was reviewed:

Houston Engineering	Engineering – Streambank stabilization	\$ 3,166.00
Roseau Co. SWCD	Contracted service, website expenses	\$ 686.43
Keith Landin	Manager Compensation	\$ 260.00
Jeff O’Donnell	Manager Compensation	\$ 125.00
Joe Olafson	Manager Compensation/Expenses	\$ 310.40
Brian Schaible	Manager Compensation	\$ 125.00
Bill Thompson	Manager Compensation	\$ 170.00

Vicki Dalager	Contract Admin/Expenses	\$ 739.06
Microsoft	Microsoft 365 software subscription	\$ 13.42
Marco	Office supplies: copier	\$ 109.61
Arlo Burress	Rent	\$ 235.00
Arlo Burress	Internet	\$ 33.46
Security State Bank	Bank Service Charges	\$ 1.00
Intuit	QuickBooks subscription	\$ 35.00
Wikstrom	Phone	\$ 39.37

Clean Water Fund Balances: As of April 1, the WWD Streambank Protection grant FY24-04 fund balances as provided by LOW SWCD were as follows:

Streambank/Shoreland Protection (construction)	\$107,576.82
Technical/Engineering Assistance	\$ 2,876.27

Approval of the treasurer's report and payment of bills was made on a motion by Olafson with a second by O'Donnell. Motion carried unanimously.

Visitor(s)/Public Comment

No updates.

Old Business

Joint Powers Board (JPB) and Implementation Committee (IC) Updates

The next JPB meeting will be April 28.

The IC met on April 9. Olafson reported that they were working on the final stages of PRAP.

SWCD Streambank stabilization project

No update.

Conservation Corps: River clean-up

No update.

Beaver dam removal update

None reported.

Permits

The MN Department of Transportation (DOT) submitted a permit for proposed work on Hwy 11 in which all culverts will be replaced. Clarification was made that under the newly adopted rules, MN DOT still needs to seek a permit from WWD since MN DOT can't permit themselves. O'Donnell moved to approve the permit, seconded by Schaible. The motion carried unanimously. Schaible will issue the permit.

Admin support

Vicki Dalager reported that the recently delivered cabinet will require assembly and invited volunteers for that project.

Round Table

Thompson reported on the April 22 online meeting he attended about peatland restoration potential. The Lake of the Woods SWCD and Minnesota DNR have partnered to assess the restoration potential

of drained peatlands. WWD was one of the organizations that was invited to participate as a steering committee partner due to land management or jurisdictional authority within the project area. Thompson explained that Ditch 10 will likely be the first ditch plug site because it's the most accessible. The next steps are to identify proposed sites for ditch plugs (BMPs) before the next steering committee meeting in June. Some discussion ensued in which concerns were expressed over water backing up during high rain events. WWD managers were encouraged to attend the next meeting, for which the exact date is yet to be determined.

Houston Engineering: Warroad River Clean Water Grant bank stabilization

At this time, Tony Nordby joined the meeting online and inquired about a timeline for construction funding for the Hallan/Lindner projects. Olafson indicated that, pending release of State funds, construction this fall is possible, but not highly probable. Funds are expected to be released in September. Nordby suggested that an update could be provided in July about whether it's feasible to seek quotes in August for construction in September. Olafson reported that Corryn Trask of LOW SWCD indicated that it's favorable that the projects have been engineered and are ready to go.

Looking ahead, engineering will be needed for a section of curves on the West Branch before and after the county road 4-wide culverts that have been chronically plugged. The goal would be to reduce the likelihood of the culverts continually plugging in the future. In addition, there was discussion of the need for capping a township road on Bulldog Run near Nathan Adams' property which will need to be engineered to prevent repetitively washing out.

New Business

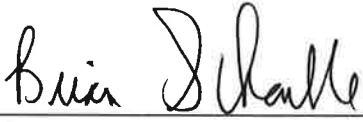
None.

Next Meeting


The next regular meeting will be held Thursday, May 22, at 10:00 a.m.

Adjournment

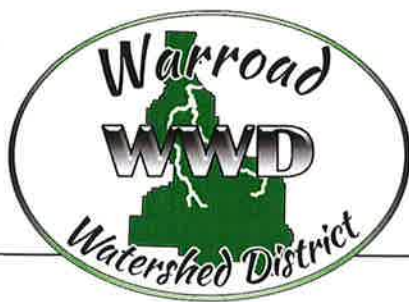
The meeting was adjourned at 11:02 a.m. on a motion by Olafson, second by O'Donnell, and unanimous vote of the Board.



Watershed Secretary



Date



**Meeting Minutes of the Board of Managers
 Warroad Watershed District**

Warroad, MN
 May 22, 2025

Attendance

Managers present at the Warroad Watershed District (WWD) office were Bill Thompson, Brian Schaible, Joe Olafson, Jeff O'Donnell, and Keith Landin. Other attendees were Glenda Phillipe (Roseau County Commissioner), Kermit Jensen (Roseau County Commissioner), and Vicki Dalager (WWD administrative support). Janine Lovold (Roseau County SWCD) joined the meeting online.

Call to Order

President Thompson called the meeting to order at 10:06 a.m.

Agenda

The agenda was approved on a motion by Olafson, second by Landin, and unanimous vote of the Board.

Secretary's Report

The April 24, 2025, draft meeting minutes were reviewed. The minutes were approved as submitted on a motion by Landin, second by O'Donnell, and unanimous vote of the Board.

Treasurer's Report

The Treasurer's Report was reviewed. Balances as of 5/19/2025 were:

Checking account	\$ 59,893.44
Debit Card account	\$ 1,203.40
CD	\$ 10,000.00

Financial transactions since the last meeting were reviewed. Manager requests for payment were submitted, reviewed, and signed. A list of upcoming invoices and bills payable was reviewed:

Czeh, Wilson, Wilmer	Accounting fees	\$ 55.00
Keith Landin	Manager Compensation/Expenses	\$ 275.90
Jeff O'Donnell	Manager Compensation	\$ 125.00
Joe Olafson	Manager Compensation/Expenses	\$ 300.40
Brian Schaible	Manager Compensation	\$ 170.00
Bill Thompson	Manager Compensation	\$ 375.00
Vicki Dalager	Contract Admin/Expenses	\$ 776.44
Microsoft	Microsoft 365 software subscription	\$ 13.42
Marco	Office supplies: copier	\$ 113.61
Arlo Burress	Rent	\$ 235.00
Arlo Burress	Internet	\$ 33.46
Security State Bank	Bank Service Charges	\$ 1.00
Intuit	QuickBooks subscription	\$ 35.00
Wikstrom	Phone	\$ 39.41

Clean Water Fund Balances: As of May 1, the WWD Streambank Protection grant FY24-04 fund balances as provided by LOW SWCD were as follows:

Streambank/Shoreland Protection (construction)	\$107,576.82
Technical/Engineering Assistance	\$ 26.87

Approval of the treasurer's report and payment of bills was made on a motion by Olafson with a second by O'Donnell. Motion carried unanimously.

Visitor(s)/Public Comment

Commissioner Kermit Jensen initiated a discussion about beaver trapping. The county requests that trappers bring the tails along with their request for payment. The sentiment was that WWD consider adopting this policy. Commissioner Glenda Phillipe suggested that the trapper indicate the location on a printed map where the beaver was trapped so it's clear which entity's responsibility it is to pay the trapping fee. Phillipe will forward a copy of that document to WWD for reference.

Old Business

Joint Powers Board (JPB) and Implementation Committee (IC) Updates

Phillipe and Thompson reported that a timeline was reviewed for the grant process. Phillipe will share the documents for WWD reference.

Olafson reported there was an IC meeting focusing on E.coli in the region. The East Branch of the Warroad River is contaminated by E.coli. There is impairment in several bodies of water due to birds, cattle, and deer. There is nothing that can be done to improve the situation. The levels won't be tested for another 10 years. Phosphorus levels are improving.

SWCD Streambank stabilization project

No update.

Houston Engineering: Warroad River Clean Water Grant bank stabilization and potential storage projects

No update.

LOW County Peatland Restoration

The Peatland Restoration project undertaken by LOW County and the DNR continues to move forward. Locations of sites likely for plugs were identified. A public hearing will be held because it will affect farmers. The managers reviewed and discussed the map of Winter Road Peatland Restoration sites within the Warroad Watershed District. A date for the June meeting hasn't been identified.

Conservation Corps: River clean-up

Landin reported that the Conservation Corps crew will be working on the Warroad River the weeks of August 11 and August 18. There will be six workers each week, some of whom were here last year. The crew can access the river at the Mike Roberts property, which is near where they will start their work and move west. There are a few log jams plugging the river. There is no need to clean where the clearing and snagging site was undertaken earlier this year.

Beaver dam removal update

None reported.

Permits

Schaible reported that he issued the permit for the MN Department of Transportation (DOT) proposed work on Hwy 11 which was approved at the WWD meeting in April.

Admin support

Vicki Dalager reported that the keys for the WWD office and building have been changed. Landin will request that Scott Johnson have two more keys made so that key holders will be Dalager, Landin, Thompson, and Schaible. Dalager reported that Arlo Burress inquired about whether WWD would be okay with having outside groups meet in the open conference area at the office. Concern was expressed over this possibility. Olafson will be in contact with Burress to seek more information and share the Board’s concerns. Dalager inquired whether the Board has interest in having signage for the WWD office. Interest was expressed to have a 4’ x 4’ sign in the side of the building or in the window facing the street on the east and the sidewalk on the south side, as well as a smaller sign or decal on the door inside the building. Dalager will look into options.

New Business

Minnesota Watersheds Summer Tour

The Summer Tour of the Minnesota Watersheds organization will be held in Roseau this year from June 24 -26. WWD should have representation there. Olafson and Landin volunteered to attend. Dalager will register them for the event.

Round Table

None.

Next Meeting

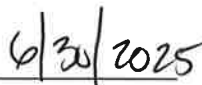
The next regular meeting will be moved up by one week to be held Thursday, June 19, at 10:00 a.m.

Adjournment

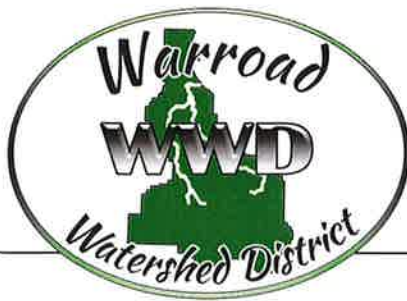
The meeting was adjourned at 11:23 a.m. on a motion by Landin, second by O’Donnell, and unanimous vote of the Board.



Watershed Secretary



Date



**Meeting Minutes of the Board of Managers
Warroad Watershed District**

Warroad, MN
June 30, 2025

Attendance

Managers present at the Warroad Watershed District (WWD) office were Bill Thompson, Brian Schaible, Joe Olafson, Jeff O'Donnell, and Keith Landin. Other attendees were Glenda Phillipe (Roseau County Commissioner), Scott Johnson (Roseau County SWCD), and Vicki Dalager (WWD administrative support). Matt Fischer (BWSR), Janine Lovold (Roseau County SWCD), and Tony Nordby (Houston Engineering) joined the meeting online.

Call to Order

President Thompson called the meeting to order at 10:02 a.m.

Agenda

The agenda was approved on a motion by Olafson, second by Landin, and unanimous vote of the Board.

Secretary's Report

The May 22, 2025, draft meeting minutes were reviewed. The minutes were approved as submitted on a motion by Landin, second by Schaible, and unanimous vote of the Board.

Treasurer's Report

The Treasurer's Report was reviewed. Balances as of 6/24/2025 were:

Checking account	\$ 99,843.80
Debit Card account	\$ 918.52
CD	\$ 10,000.00

Financial transactions since the last meeting were reviewed. Manager requests for payment were submitted, reviewed, and signed. A list of upcoming invoices and bills payable was reviewed:

Houston Engineering	Conservation Corps app w/ maps	\$ 361.50
Keith Landin	Manager Compensation	\$ 340.00
Jeff O'Donnell	Manager Compensation	\$ 125.00
Joe Olafson	Manager Compensation	\$ 250.00
Brian Schaible	Manager Compensation	\$ 125.00
Bill Thompson	Manager Compensation	\$ 125.00
Vicki Dalager	Contract Admin/Expenses	\$ 851.34
Microsoft	Microsoft 365 software subscription	\$ 13.42
Marco	Office supplies: copier	\$ 113.61
Arlo Burress	Rent	\$ 350.00
Arlo Burress	Internet	\$ 33.46
Security State Bank	Bank Service Charges	\$ 1.00
Intuit	QuickBooks subscription	\$ 38.00

Arlo Burress informed the Board that office rent will increase to \$350/month for the next twelve months.

There were no changes to the Clean Water Grant Fund Balances since last month's report.

Approval of the treasurer's report was made on a motion by Schaible with a second by O'Donnell. Motion carried unanimously.

Approval of the rent increase and the payment of bills was made on a motion by Olafson with a second by O'Donnell. Motion carried unanimously.

Visitor(s)/Public Comment

None.

Old Business

Joint Powers Board (JPB) and Implementation Committee (IC) Updates

Thompson reported that the Joint Powers Board meeting is scheduled for July 10.

Olafson reported that the Implementation Committee meeting is scheduled for July 9.

SWCD Streambank stabilization project

The work at the Jared Olafson site has been completed by LaValla Sand and Gravel. The project came in under bid at \$35,113.50 and will be billed to Warroad Watershed District. The landowner is pleased with the work. The Joey Peterson project is in the permitting phase.

Houston Engineering: Warroad River Clean Water Grant bank stabilization and potential storage projects

August would be the earliest that new funding could be requested for construction for the Hallan and Lindner projects. Potential future projects were discussed. On the West Branch of the Warroad River, there is an area where the river is washing away the Ehlers property and undercutting an adjacent township road. The township has shown interest in paying a share of the streambank stabilization. Landin will contact the township board. This site may be contributing to the culverts that are filling in downstream. Houston Engineering will provide a high-level estimate to share with the landowner and the township.

LOW County Peatland Restoration

There will be an online meeting later in the day for the Peatland Restoration project. Olafson will attend.

Conservation Corps: River clean-up

Landin reported that the Conservation Corps crew will be working on the Warroad River the weeks of August 11 and August 18. Landin will work on a letter to send to affected landowners before work commences in August. Houston Engineering submitted an application on behalf of WWD for work next year.

Beaver dam removal update

A beaver dam was reported at Ditch 6 southeast of the Dale Adams residence. Landin contact Kermit Jensen since it's a county responsibility.

Permits

None.

Admin support

Vicki Dalager reported she is still looking into options for signage as well as a substrate for mounting maps on the wall in the office.

Minnesota Watersheds Summer Tour

Olafson and Landin attended the Summer Tour of the Minnesota Watersheds organization in Roseau June 24-25. A highlight was a tour of the Roseau River Watershed District's projects. Their focus is primarily flood mitigation, for which \$47 million was spent on a diversion project in the city. Another project, in coordination with the Red River Watershed, is to restore the Roseau lakebed to include controlled gates to take on water during spring runoff and then release it slowly. The tour included two busloads of participants.

New Business

None.

Round Table

Landin reviewed an invitation for membership from the Minnesota Lakes and Rivers Organization. WWD is still awaiting new keys for the office. Landin will follow up with Scott Johnson.

Next Meeting

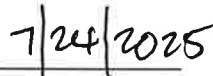
The next regular meeting of the WWD Board will be held Thursday, July 24, at 10:00 a.m.

Adjournment

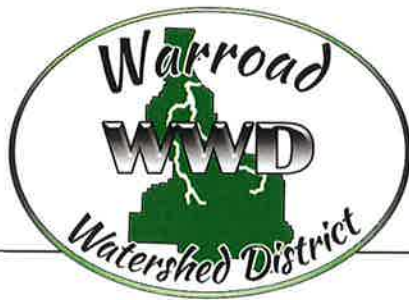
The meeting was adjourned at 10:43 a.m. on a motion by Olafson, second by O'Donnell, and unanimous vote of the Board.



Watershed Secretary



Date



**Meeting Minutes of the Board of Managers
Warroad Watershed District**

Warroad, MN
July 24, 2025

Attendance

Managers present at the Warroad Watershed District (WWD) office were Bill Thompson, Brian Schaible, Joe Olafson, Jeff O'Donnell, and Keith Landin. Other attendees were Glenda Phillippe (Roseau County Commissioner), Kermit Jensen (Roseau County Commissioner), Corryn Trask (Lake of the Woods County SWCD), and Vicki Dalager (WWD administrative support). Tony Nordby (Houston Engineering) joined the meeting online.

Call to Order

President Thompson called the meeting to order at 10:01 a.m.

Agenda

The agenda was approved on a motion by Olafson, second by Landin, and unanimous vote of the Board.

Secretary's Report

The June 30, 2025, draft meeting minutes were reviewed. The minutes were approved as submitted on a motion by Olafson, second by O'Donnell, and unanimous vote of the Board.

Treasurer's Report

The Treasurer's Report was reviewed. Balances as of 7/21/2025 were:

Checking account	\$ 128,540.98
Debit Card account	\$ 1,404.10
CD	\$ 10,000.00

Fourth quarter and fiscal yearend statements of activity were included in the report. Financial transactions since the last meeting were reviewed. Manager requests for payment were submitted, reviewed, and signed. A list of upcoming invoices and bills payable was reviewed:

LaValla Sand and Gravel	Streambank Stabilization SWCD Olafson	\$ 35,113.50
Houston Engineering	Streambank Stabilization Inv. 77311	\$ 11,247.75
Roseau County SWCD	Contracted Services	\$ 339.76
Keith Landin	Manager Compensation	\$ 635.00
Jeff O'Donnell	Manager Compensation	\$ 125.00
Joe Olafson	Manager Compensation	\$ 295.00
Brian Schaible	Manager Compensation	\$ 147.50
Bill Thompson	Manager Compensation	\$ 125.00
Vicki Dalager	Contract Admin/Expenses	\$ 723.80
Microsoft	Microsoft 365 software subscription	\$ 13.42
Marco	Office supplies: copier	\$ 121.11
Arlo Burress	Rent	\$ 350.00

Arlo Burress	Internet	\$	33.46
Security State Bank	Bank Service Charges	\$	1.00
Intuit	QuickBooks subscription	\$	38.00
Wikstrom	Phone	\$	39.41

Grant funds balances

Clean Water Fund Balances: As of 7/16, the WWD Streambank Protection grant FY24-04 fund balances as provided by LOW SWCD were as follows:

Streambank/Shoreland Protection (construction)	\$ 70,974.67
Technical/Engineering Assistance	\$ 5,026.87

These balances reflect a pending allocation transfer of \$5,000 from construction funds to technical/engineering assistance funds, subject to JPB approval.

Even so, the technical/engineering assistance balance is inadequate since there is \$11,247.75 outstanding to Houston Engineering for the Hallan/Lindner projects and another \$2,533.97 to be paid for TSA via the Roseau County SWCD for the Olafson project.

Corryn Trask from Lake of the Woods County SWCD explained that a grant must be approved before incurring any costs. Since new grant funds cannot be used to pay expenses incurred prior to the grant, WWD is not able to delay any outstanding expenses from Houston Engineering to be paid from the next round of grant monies.

Construction cost estimates for projects that have been already engineered are: \$72,630 for the Hallan project, \$58,830 for the Lindner project, and \$130,000 for the Peterson project. Some additional engineering expenses will be incurred during construction of these projects.

There may not be enough funding from the FY 2026 grant to cover all the planned projects or to start new projects.

O'Donnell moved to make a request to the Joint Powers Board to transfer \$14,000 from the construction allocation to engineering allocation instead of \$5,000, with a second by Olafson. Motion carried unanimously.

Approval for payment of bills was made on a motion by Olafson with a second by O'Donnell. Motion carried unanimously.

Approval of the treasurer's report was made on a motion by Olafson with a second by O'Donnell. Motion carried unanimously.

Corryn Trask encouraged the board to reach out to Mike Hirst when budgeting for the upcoming work plan. She explained that their office wants to have the work plan solidified in October to bring to the Joint Powers Board, which then gets sent to BWSR. The grant agreement is usually in place by January 1.

BWSR has a Projects and Practices grant (a clean water competitive grant) that could potentially be used for the project near the Cedarbend township road washout on the West Branch. The application is usually due in August. The project is estimated to require \$20,000 to \$30,000 for engineering and \$75,000 to \$100,000 for construction. Tony Nordby will contact Matt Fischer of BWSR for more

information on the grant. The cleanout of the culverts downstream would be a county responsibility because it's on a county road (CR 134W). Landin moved to hire Houston Engineering to apply for the BWSR grant for the Cedarbend project, not to exceed \$1,000 in cost to the district. Olafson seconded the motion, which carried unanimously. Landin reported that he contacted Jeff Hellquist regarding bringing the cost share numbers (5% of the construction cost) to the township board. Landin will contact Nordby to follow up on the township board meeting discussion regarding listing Cedarbend Township as a project partner on the application.

Audit approval

Peterson Company sent a letter of engagement for this year's audit. Their fee has increased from \$4,500 to \$5,000 for the audit. Landin moved to sign the letter of agreement to have Peterson Company conduct the audit, second by Schaible. Motion carried by unanimous vote of the board.

2026 Budget review for August hearing

Landin presented a proposed budget for the 2025-2026 fiscal year with a total increase from \$74,500 to \$80,000. The proposed budget includes the following:

Administration & Managers	\$ 34,000.00
Office Rent	\$ 4,200.00
Dues	\$ 1,500.00
Accounting, Supplies, Postal, Public Notices	\$ 3,500.00
Travel	\$ 2,000.00
Meetings Registrations	\$ 2,000.00
Utilities, Internet, Phone, Software	\$ 3,000.00
General Project Engineering /Administration	\$ 28,000.00
Insurance	\$ 1,800.00
Total	\$ 80,000.00

O'Donnell moved to approve the proposed budget as presented by Landin. Olafson seconded. Motion carried unanimously. The hearing will be August 28 at the same time as the regular board meeting. Public notices will appear in the Trading Post, Northern Light Region, and the Roseau Times Region.

Visitor(s)/Public Comment

Kermit Jensen reported that Nathaniel Lewis trapped and Loren Horner removed a beaver dam on Ditch 6. The County is also arranging for the trapping and removal of two beaver dams on Bernard's Orchard Trail and one on Wobble Grade. Glenda Phillipe reported there has been some disagreement with the DNR and the County over ditch abandonment.

Old Business

Joint Powers Board (JPB) and Implementation Committee (IC) Updates

Thompson reported that the Joint Powers Board is scheduled to meet July 28. Olafson reported that the Implementation Committee met July 9. Corryn Trask covered the conversation regarding funding earlier in the meeting. WWD's work plan must be submitted this fall. Anyone can request a well water test kit from Roseau County SWCD for \$10 each and testing will be done October 19.

Streambank stabilization projects

Lee Olson has requested two streambank locations on his property to be stabilized.

Houston Engineering

The Lindner and Hallan projects are ready for construction pending funding.

LOW County Peatland Restoration

Olafson and Landin attended a meeting with Charlie Tucker, Meredith Cornett, and Torin McCormack regarding the peatland restoration project. The project will retain water to restore and maintain peatland moisture. They want to move forward with three sites. Ditch abandonment will need to be resolved before proceeding. It appears that the planners are cognizant of unintended consequences. The project is expected to be beneficial for the watershed.

Conservation Corps: River clean-up

The crew will be working on the Warroad River the weeks of August 11 and August 18. Olafson will be the WWD contact person in Landin's absence. An application has been made for work to be done next year.

Beaver dam removal update

None.

Permits

None.

Admin support

None.

New Business

None.

Round Table


Thanks to Olafson for applying to be appointed for another term.

Next Meeting

The next regular meeting of the WWD Board will be held Thursday, August 28, at 10:00 a.m.

Adjournment

The meeting was adjourned at 11:26 a.m. on a motion by Olafson, second by O'Donnell, and unanimous vote of the Board.



Watershed Secretary

8/28/2025
Date



**Meeting Minutes of the Board of Managers
 Warroad Watershed District**

Warroad, MN
 August 28, 2025

Attendance

Managers present at the Warroad Watershed District (WWD) office were Bill Thompson, Brian Schaible, Joe Olafson, and Keith Landin. Other attendees were Glenda Phillipe (Roseau County Commissioner), Kermit Jensen (Roseau County Commissioner), Scott Johnson (Roseau County SWCD), Torin McCormack (HDR), and Vicki Dalager (WWD administrative support). Property owners Barb Johnson, Jeff Parker, and Lorelee Marvin were in attendance. Matt Fischer (BWSR) and Janine Lovold (Roseau County SWCD) joined the meeting online. Manager Jeff O’Donnell was absent.

Call to Order

President Thompson called the meeting to order at 10:02 a.m.

Agenda

The topic of Craig Kennedy stabilization project was added under New Business. The agenda was approved on a motion by Olafson, second by Landin, and unanimous vote of the Board in attendance.

Landin moved to adjourn the regular meeting, seconded by Olafson; the motion carried by a unanimous vote of the Board in attendance. The meeting was adjourned for the budget hearing to be opened.

Budget Hearing

President Thompson called the budget hearing to order at 10:03 a.m. Landin presented the proposed 2025-26 budget which was based on last year’s expenditures and totaled \$80,000.

Administration & Managers	\$ 34,000.00
Office Rent	\$ 4,200.00
Dues	\$ 1,500.00
Accounting, Supplies, Postal, Public Notices	\$ 3,500.00
Travel	\$ 2,000.00
Meetings Registrations	\$ 2,000.00
Utilities, Internet, Phone, Software	\$ 3,000.00
General Project Engineering /Administration	\$ 28,000.00
Insurance	\$ 1,800.00
Total	\$ 80,000.00

Schaible moved to approve the budget for 2025-26 as presented, seconded by Olafson; the motion carried by a unanimous vote of the Board in attendance. Landin moved to adjourn the budget hearing. Following a second by Olafson, the motion carried unanimously by the managers in attendance.

President Thompson called the regular meeting to order at 10:05 a.m.

Secretary's Report

The July 24, 2025, draft meeting minutes were reviewed. The minutes were approved as submitted with a motion by Olafson, second by Landin, and unanimous vote of the Board in attendance.

Treasurer's Report

The Treasurer's Report was reviewed. Balances as of 8/25/2025 were:

Checking account	\$ 89,327.19
Debit Card account	\$ 1,347.30
CD	\$ 10,000.00

Financial transactions since the last meeting were reviewed. Manager requests for payment were submitted, reviewed, and signed. A list of upcoming invoices and bills payable was reviewed:

Roseau County SWCD	TSA- Eng: Strbk Stabilization (Olafson)	\$ 2,533.97
Roseau County SWCD	TSA- Eng: Strbk Stabilization (Peterson)	\$ 532.35
Northern Light Region	Public notice for budget hearing	\$ 192.00
Northland Trading Post	Public notice for budget hearing	\$ 53.90
Keith Landin	Manager Compensation/Expenses	\$ 621.90
Joe Olafson	Manager Compensation/Expenses	\$ 288.00
Brian Schaible	Manager Compensation	\$ 125.00
Bill Thompson	Manager Compensation/Expenses	\$ 216.90
Vicki Dalager	Contract Admin/Expenses	\$ 1,109.08
Microsoft	Microsoft 365 software subscription	\$ 13.42
Marco	Office supplies: copier	\$ 107.11
Arlo Burress	Rent	\$ 350.00
Arlo Burress	Internet	\$ 33.46
Security State Bank	Bank Service Charges	\$ 1.00
Intuit	QuickBooks subscription	\$ 38.00
Wikstrom	Phone	\$ 39.41

Clean Water Fund Balances: As of 7/28, the WWD Streambank Protection grant FY24-04 fund balances as provided by LOW SWCD were as follows:

Streambank/Shoreland Protection (construction)	\$ 61,974.67
Technical/Engineering Assistance	\$ 3,903.89

Approval for payment of bills was made on a motion by Schaible with a second by Olafson. Motion carried unanimously by the Board in attendance.

Approval of the treasurer's report was made on a motion by Schaible with a second by Olafson. Motion carried unanimously by the Board in attendance.

Visitor(s)/Public Comment

Kermit Jensen reported that 30 beaver were trapped near Bednar and Bernard's Orchard Trail and another five were trapped on Ditch 62. Glenda Phillipe reported there has been additional discussion regarding ditch abandonment. All are requested to attend a watershed open house on September 24 at Warroad RiverPlace.

Property owners Jeff Parker, Barb Johnson, Glenda Phillipe, and Lorelee Marvin expressed their concern that the bank of the Warroad River is receding on their properties. Parker noted that the no wake zone is not being enforced on the Warroad River. It was recommended that this concern be brought to the DNR conservation officer and/or the sheriff's department.

Parker inquired about what specific criteria are used to determine which properties are approved for streambank stabilization grant projects and what the process is for applying for those grants. Matt Fischer of BWSR explained that the federal Natural Resource Conservation Service (NRCS) lays out practice standards for streambank stabilization. Property owners may approach the Warroad Watershed District or the Roseau County SWCD to begin the process. Those entities may hire engineers to do a technical assessment for determination of whether a site is a candidate for a grant project. The resource concerns are identified and the problem is documented. Much discussion ensued. Scott Johnson explained that the high priority areas are identified in the water planning region, which is available to the public at the LOW SWCD. WWD previously contracted with Houston Engineering to help identify high erosion sites, which has aided in directing past streambank projects.

The sites that have been approved for streambank stabilization have shown marked sediment reduction. Needing the river to be dredged in the Warroad harbor necessitates that there is an effort to reduce sedimentation. It was noted that funding for dredging has been eliminated due to the Warroad River designation change from commercial to recreational usage. Legislative involvement would be needed to influence a decision to return to commercial designation.

Concern was also expressed over the excessive cattails and wild rice in the river. WWD is not an entity that would be able to address this issue. When the cattails go right up to the bank, it's difficult to prove erosion. In some areas, the cattails act to protect the bank from erosion. Landin stated that there is not the same degree of erosion in the area along the Johnson, Parker, Phillipe, and Marvin shoreline in comparison to many other sites in the district where erosion is much more severe. The board will not pursue hiring an engineer to further evaluate the project.

Old Business

Joint Powers Board (JPB) and Implementation Committee (IC) Updates

Thompson reported that the Joint Powers Board met July 28. The reallocation of \$14,000 from construction to engineering/technical assistance for WWD was approved.

Olafson reported that there was no Implementation Committee meeting.

Streambank stabilization projects

Cedarbend Township 570th Avenue

The Cedarbend Township 570th Avenue site was discussed. The river is eroding the bank and the road. Landin reported that the township board is agreeable to the project with a 5% cost share. Tony Nordby submitted a proposal for the engineering work of \$33,323. The BWSR projects and practices grant is not a likely source of funding due to its competitive nature and the reduced amount of funding. Matt Fischer indicated that the DNR has Conservation Partner Legacy Grant funding, but it needs to be toe wood sod mat – not rock riprap. Ordinarily, FEMA funding would require a disaster declaration. Preventative funding from FEMA would require documentation tracking that there is repetitive damage from year to year and would be a years-long process to receive funding. Landin moved to authorize a survey of the site this fall. After a second by Schaible, the motion carried unanimously by the Board in attendance. Landin will contact Nordby to have him revise an agreement for the survey only. Engineering/technical assistance

funds will be used from the grant monies, and the remainder will be covered by general WWD funds.

Work plan and funding request for FY26

Corryn Trask of the LOW SWCD sent a summary of projects and cost estimates for the FY26 workplan and asked to have the board confirm or update the list as necessary.

- Engineering/Technical assistance estimates:
 - Hallan = \$7,500 (construction inspection/certification)
 - Lindner = \$7,500 (construction inspection/certification)
 - Peterson = \$4,000 (construction inspection/certification + DNR permit)
- Construction – engineer’s cost estimate
 - Hallan = \$72,630
 - Lindner = \$58,830
 - Peterson = \$116,904.70

Engineering for the Cedarbend Township 570th Avenue project is estimated at \$30,300 with the construction estimate to be \$100,000.

Houston Engineering

None.

LOW County Peatland Restoration

There will be a meeting about the proposed sites in early September. Torin McCormack explained that the project is completely funded by the DNR. They are currently looking at whether there will be impacts to landowners. A couple sites were eliminated due to projected increased flows at the 10-year mark. There is incremental benefit to a site on the West Branch. Restoring peatland will reduce the net mercury being discharged and thereby affect the health of fish downstream.

Conservation Corps: River clean-up

Due to a weather event, the crew was unable to clear a major log jam during their work on the Warroad River. Olafson reported that Lee Olson said that log jams could be removed around his property. Landin reported that the application has been approved for work to be done by the Conservation Corps next year.

Beaver dam removal update

None.

Permits

None.

Admin support

None.

New Business

MN DOT 10-year Capital Highway Investment Plan

A document from Rachel Miller of the MN DOT was reviewed.

Craig Kennedy streambank stabilization

The riverbank on Craig Kennedy's property has demonstrated erosion. He would like to place field rock on the bank at his own expense. He has consulted Stephanie Klamm from the DNR about his plan, but needs approval from the WWD. Landin moved to approve Craig Kennedy's plan to stabilize the bank with field rock riprap, seconded by Olafson. Motion carried unanimously by the Board in attendance.

Round Table

None.

Next Meeting

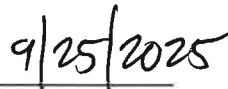
The next regular meeting of the WWD Board will be held Thursday, September 25, at 10:00 a.m.

Adjournment

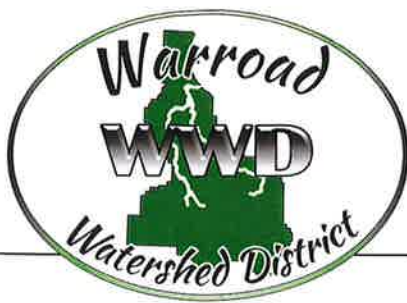
The meeting was adjourned at 11:29 a.m. with a motion by Landin, second by Olafson, and unanimous vote of the Board in attendance.



Watershed Secretary



Date



**Meeting Minutes of the Board of Managers
Warroad Watershed District
Warroad, MN
September 25, 2025**

Attendance

Managers present at the Warroad Watershed District (WWD) office were Bill Thompson, Brian Schaible, Joe Olafson, Jeff O'Donnell, and Keith Landin. Other attendees were Kermit Jensen (Roseau County Commissioner), Scott Johnson (Roseau County SWCD), and Vicki Dalager (WWD administrative support). Janine Lovold (Roseau County SWCD) and Tony Nordby (Houston Engineering) joined the meeting online.

Call to Order

President Thompson called the meeting to order at 10:00 a.m.

Agenda

The agenda was approved on a motion by Landin, second by Olafson, and unanimous vote of the Board.

Secretary's Report

The August 28, 2025, draft meeting minutes were reviewed. The minutes were approved as submitted with a motion by Landin, second by Schaible, and unanimous vote of the Board.

Treasurer's Report

The Treasurer's Report was reviewed. Balances as of 9/22/2025 were:

Checking account	\$ 85,847.84
Debit Card account	\$ 1,332.88
CD	\$ 10,000.00

Financial transactions since the last meeting were reviewed. Manager requests for payment were submitted, reviewed, and signed. A list of upcoming invoices and bills payable was reviewed:

Roseau Times Region	Public notice for budget hearing	\$ 91.80
Keith Landin	Manager Compensation	\$ 305.00
Jeff O'Donnell	Manager Compensation	\$ 125.00
Joe Olafson	Manager Compensation	\$ 125.00
Brian Schaible	Manager Compensation	\$ 125.00
Bill Thompson	Manager Compensation	\$ 125.00
Vicki Dalager	Contract Admin/Expenses	\$ 846.44
Microsoft	Microsoft 365 software subscription	\$ 13.42
Marco	Office supplies: copier	\$ 107.11
Arlo Burress	Rent	\$ 350.00
Arlo Burress	Internet	\$ 33.46
Security State Bank	Bank Service Charges	\$ 1.00

Intuit	QuickBooks subscription	\$ 38.00
Wikstrom	Phone	\$ 39.41

Clean Water Fund Balances: As of 9/23, the WWD Streambank Protection grant FY24-04 fund balances as provided by LOW SWCD were as follows:

Streambank/Shoreland Protection (construction)	\$ 61,974.67
Technical/Engineering Assistance	\$ 1,144.20

Approval of the treasurer’s report was made on a motion by O’Donnell with a second by Olafson. Motion carried unanimously by the Board.

Approval for payment of bills was made on a motion by O’Donnell with a second by Schaible. Motion carried unanimously by the Board.

Visitor(s)/Public Comment

Kermit Jensen reported that solid waste was set as the top priority with drainage as second priority for the environmental and natural resources committee.

Old Business

Joint Powers Board (JPB) and Implementation Committee (IC) Updates

Thompson and Olafson reported that the September 24 public open house at Warroad RiverPlace was poorly attended.

Olafson reported that the Implementation Committee will meet October 8.

Streambank stabilization projects

Cedarbend Township 570th Avenue

Tony Nordby from Houston Engineering sent a new agreement to have signed for surveying the Cedarbend Township 570th Avenue site.

Peterson site

A quote was received for the Peterson project in the amount of \$59,148 from LaValla Sand and Gravel (Brekke) for streambank stabilization construction. The Warroad Watershed District clean water grant FY24-04 fund balance is \$61,974.67. Landin moved to approve the construction quote from LaValla Sand and Gravel and proceed with the project. The motion was seconded by Olafson and approved by unanimous vote of the Board.

Houston Engineering

The Lindner/Hallan projects are on hold pending funding. The Cedarbend 570th Avenue site will be surveyed this fall.

LOW County Peatland Restoration

A final report was sent earlier in September detailing the three sites that will be pursued. A meeting for stakeholders is set for October 29.

Conservation Corps: River clean-up

Landin reported that he completed an evaluation for this year’s work. Landin spoke with Tim Paquin about burning the piles of wood this winter. The 2026 application to do work on the East Branch has been approved for 400 hours.

Beaver dam removal update

Landin was contacted by Adam Solberg regarding two dams on the East Branch of the Warroad River. One dam is near the county road bridge (in the county’s responsibility area) and the other is about ¼ to ½ mile away (in the WWD responsibility area). Solberg will trap the beaver and will be asked to submit two bills – one to the County and one to WWD.

Landin suggested that WWD contract with someone to clean up the beaver dams after the beaver have been trapped. One of the area property owners may be interested in doing the work for an hourly rate. Kermit Jenson will find out the amount that the County will pay for this type of work.

Permits

None.

Admin support

The levy certification was sent to the County.

New Business

MN Watersheds Annual Conference and Trade Show

The conference will be held December 3-5 at Grand View Lodge in Nisswa.

“Cradle to Grave” Grant Training

A BWSR grant training event will be held December 22 in Thief River Falls.

Round Table

None.

Next Meeting

The next regular meeting of the WWD Board will be held Thursday, October 23, at 10:00 a.m.

Adjournment

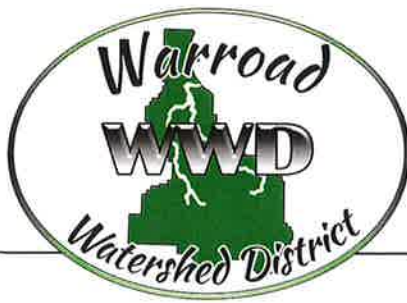
The meeting was adjourned at 10:29 a.m. with a motion by Landin, second by O’Donnell, and unanimous vote of the Board.



Watershed Secretary

10/23/2025

Date



**Meeting Minutes of the Board of Managers
 Warroad Watershed District
 Warroad, MN
 October 23, 2025**

Attendance

Managers present at the Warroad Watershed District (WWD) office were Bill Thompson, Brian Schaible, Joe Olafson, Jeff O’Donnell, and Keith Landin. Other attendees were Kermit Jensen (Roseau County Commissioner) and Vicki Dalager (WWD administrative support). No one joined the meeting online.

Call to Order

President Thompson called the meeting to order at 10:01 a.m.

Agenda

The agenda was approved on a motion by Landin, second by O’Donnell, and unanimous vote of the Board.

Secretary’s Report

The September 25, 2025, draft meeting minutes were reviewed. The minutes were approved as submitted with a motion by Olafson, second by O’Donnell, and unanimous vote of the Board.

Treasurer’s Report

The Treasurer’s Report was reviewed. Balances as of 10/20/2025 were:

Checking account	\$ 84,085.68
Debit Card account	\$ 1,318.46
CD	\$ 10,000.00

The first quarter statement of activity was included in the report. Financial transactions since the last meeting were reviewed. Manager requests for payment were submitted, reviewed, and signed. A list of upcoming invoices and bills payable was reviewed:

Adam Solberg	Beaver trapping and dam clearing	\$ 600.00
Keith Landin	Manager Compensation	\$ 282.50
Jeff O’Donnell	Manager Compensation	\$ 125.00
Joe Olafson	Manager Compensation	\$ 125.00
Brian Schaible	Manager Compensation	\$ 125.00
Bill Thompson	Manager Compensation	\$ 125.00
Vicki Dalager	Contract Admin/Expenses	\$ 846.44
Microsoft	Microsoft 365 software subscription	\$ 13.42
Marco	Office supplies: copier	\$ 107.11
Arlo Burress	Rent	\$ 350.00
Arlo Burress	Internet	\$ 33.46
Security State Bank	Bank Service Charges	\$ 1.00

Intuit	QuickBooks subscription	\$ 38.00
Wikstrom	Phone	\$ 39.53

Clean Water Fund Balances didn't change: As of 9/23, the WWD Streambank Protection grant FY24-04 fund balances as provided by LOW SWCD were as follows:

Streambank/Shoreland Protection (construction)	\$ 61,974.67
Technical/Engineering Assistance	\$ 1,144.20

Approval for payment of bills was made on a motion by Landin with a second by O'Donnell. Motion carried unanimously by the Board.

Approval of the treasurer's report was made on a motion by Olafson with a second by O'Donnell. Motion carried unanimously by the Board.

Visitor(s)/Public Comment

Kermit Jensen reported that a joint counties meeting was held recently. They opted not to levy a dollar amount in 2026 for ditches 22 and 62 shared by Lake of the Woods and Roseau counties. If there is any county money spent on the DNR peatland project relating to ditch 62, it would be 10% of the total cost of the project. Some funds are in the pool already and a levy may be pursued the following year.

Old Business

Joint Powers Board (JPB) and Implementation Committee (IC) Updates

Thompson reported that the JPB will meet next week.

Olafson reported that the Implementation Committee was delayed until November.

Streambank stabilization projects

Cedarbend Township 570th Avenue

Tony Nordby from Houston Engineering communicated via email that the surveying of the Cedarbend Township 570th Avenue site will likely be done in the last week of October.

Peterson site

The contractor, LaValla Sand and Gravel (Brekke), is unable to fit this project into the schedule this fall, so work will commence in the spring.

Houston Engineering

Cedarbend project surveying update reported above.

LOW County Peatland Restoration

A meeting for stakeholders is set for October 29. Olafson and Landin plan to attend on behalf of WWD.

Beaver dam removal update

Adam Solberg trapped four beaver and cleared three dams for which the Board approved payment earlier in the meeting.

Permits

No permit applications were received. Scott Johnson, Roseau SWCD, forwarded notice of plans for a bridge replacement south of Warroad which is in the process of being approved by other entities.

Admin support

Vicki Dalager reported that the audit by Peterson Company is currently in progress and she has been compiling documents and submitting them. The auditor sent a list of items required. We may be asked to provide more information as they get further into the audit.

Work will begin on putting together the annual report. Landin and Schaible will review the minutes from July 2024 through June 2025 and will highlight items to include.

MN Watersheds Annual Conference and Trade Show

No one from WWD will be attending.

BWSR "Cradle to Grave" Grant Training

No one from WWD is able to attend.

New Business

None.

Round Table

None.

Next Meeting

The next regular meeting of the WWD Board will be held Tuesday, November 25, at 10:00 a.m. The managers scheduled the December meeting to take place on Friday, December 19.

Adjournment

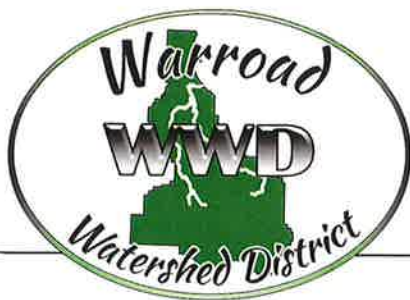
The meeting was adjourned at 10:29 a.m. with a motion by Landin, second by O'Donnell, and unanimous vote of the Board.



Watershed Secretary

11/25/2025

Date



**Meeting Minutes of the Board of Managers
Warroad Watershed District**

Warroad, MN
November 25, 2025

Attendance

Managers present at the Warroad Watershed District (WWD) office were Bill Thompson, Brian Schaible, Joe Olafson, and Jeff O'Donnell. Keith Landin joined the meeting by phone but did not vote. Other attendees were Scott Johnson (Roseau County SWCD) and Vicki Dalager (WWD administrative support). Janine Lovold (Roseau County SWCD), Matt Fischer (BWSR), and Tony Nordby (Houston Engineering) joined the meeting online.

Call to Order

President Thompson called the meeting to order at 10:01 a.m.

Agenda

The agenda was approved on a motion by Olafson, second by O'Donnell, and unanimous vote of the Board members present.

Secretary's Report

The October 23, 2025, draft meeting minutes were reviewed. The minutes were approved as submitted with a motion by Olafson, second by O'Donnell, and unanimous vote of the Board members present.

Treasurer's Report

The Treasurer's Report was reviewed. Balances as of 11/20/2025 were:

Checking account	\$ 81,282.14
Debit Card account	\$ 1,304.04
CD	\$ 10,000.00

Financial transactions since the last meeting were reviewed. Manager requests for payment were submitted, reviewed, and signed. A list of upcoming invoices and bills payable was reviewed:

Minnesota Watersheds	Dues	\$ 1,516.00
Houston Engineering	Streambank Stabilization Inv. 79447	\$ 2,293.40
Adam Solberg	Beaver trapping	\$ 450.00
Keith Landin	Manager Compensation	\$ 594.60
Jeff O'Donnell	Manager Compensation	\$ 125.00
Joe Olafson	Manager Compensation	\$ 358.40
Brian Schaible	Manager Compensation	\$ 237.50
Bill Thompson	Manager Compensation	\$ 125.00
Vicki Dalager	Contract Admin/Expenses	\$ 1,511.00
Microsoft	Microsoft 365 software subscription	\$ 13.42
Marco	Office supplies: copier	\$ 107.11

Arlo Burress	Rent	\$ 350.00
Arlo Burress	Internet	\$ 33.46
Security State Bank	Bank Service Charges	\$ 1.00
Intuit	QuickBooks subscription	\$ 38.00
Wikstrom	Phone	\$ 39.53

Clean Water Fund Balances: As of 11/20, the WWD Streambank Protection grant FY24-04 fund balances as provided by LOW SWCD were as follows:

Streambank/Shoreland Protection (construction)	\$ 61,974.67
Technical/Engineering Assistance	\$ 1,144.20

A discussion was held about Minnesota Watersheds membership benefits in relation to the amount paid in dues. Matt Fischer encouraged the Board to invite MN Watersheds' executive director, Jan Voit, to join a meeting online so she can provide information about their work.

Approval of the treasurer's report and payment of bills was made on a motion by O'Donnell with a second by Olafson. Motion carried unanimously by the Board members present.

Visitor(s)/Public Comment

None.

Old Business

Joint Powers Board (JPB) and Implementation Committee (IC) Updates

Thompson reported that the JPB met October 29. It was the midpoint of the BWSR grant agreement. There was a minor boundary change to the Watershed. Information was received on an implementation grant for the workplan process.

Olafson reported that the IC will meet in December.

The Advisory Committee met in November at which an update to the 10-year plan was reviewed.

LOW County Peatland Restoration

On behalf of WWD, Olafson and Landin attended a meeting for stakeholders on October 29. The planners are looking at using permeable cellulose bales, a relatively new product on the market, which lets water through without getting saturated. The plan is for three areas, each about 1 mile long, with three or four cellulose bales about 30 feet wide blocking the ditches. The bales would be lower in the middle to hold the water back and slow it down, but would let water flow over the top. All sites are in Lake of the Woods County.

Streambank stabilization projects

Peterson site

Scott Johnson reported that the project is on hold until next year.

Cedarbend Township 570th Avenue

Tony Nordby from Houston Engineering reported that the site has been surveyed. He presented drone footage that showed erosion, a large beaver dam, and islands that have formed in the ditch. He suggests that the township have them removed to avoid washouts on the edges.

Lindner/Hallan sites

Nordby recommended that contractor quotes be sought in February for construction in June.

Beaver dam removal update

Adam Solberg trapped six beaver for which the Board approved payment earlier in the meeting. Tyler Wulff will be removing the large beaver dam by the Cedarbend site. Nathaniel Lewis has been contacted about trapping at the north end of the golf course.

Permits

No permit applications were received. It was determined that a culvert installed near 630th Avenue is a township/SWCD issue. O'Donnell will check with Isaac Krahn and Scott Johnson will look at the site.

Audit

Vicki Dalager reported that all requested documents have been submitted to the auditor. A representative at the Peterson Company indicated that the WWD audit is moving through their process.

Admin support

Landin, Schaible, and Dalager met to write the report and compile photos to include in the annual report.

New Business

Advisory Committee

The WWD Advisory Committee needs to meet. Landin usually makes a presentation to the committee, but he won't be available to do it this year. Olafson will contact Jeff Hellquist, the chairperson of the Advisory Committee, to set up a meeting date.

Round Table

Conway Marvin inquired about installing a culvert to gain access to a portion of land along 570th Avenue. Discussion was held about the concern that a culvert installed in that location would hold back water and create additional erosion along the roadway. A low flat crossing like a railroad flat car or trailer frame to get above the water level would be a better option. Olafson indicated that the township will make a determination.

County Ditch 6 on 570th Avenue, 2 miles west of Highway 5, has a culvert that is reportedly higher on one end than the other. The recommendation is that since it's a county ditch, they should contact Erica Halstengard, the Roseau County engineer.

Thompson shared information about the MCIT annual meeting.

Next Meeting

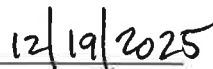
The next regular meeting of the WWD Board will be held Friday, December 19, at 10:00 a.m.

Adjournment

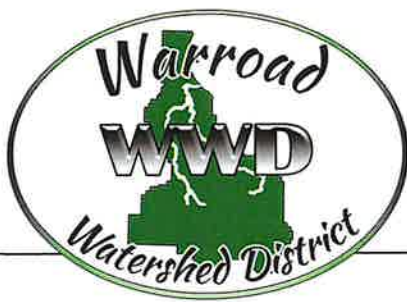
The meeting was adjourned at 11:05 a.m. with a motion by Olafson, second by O'Donnell, and unanimous vote of the Board members present.



Watershed Secretary



Date



**Meeting Minutes of the Board of Managers
 Warroad Watershed District**

Warroad, MN
 December 19, 2025

Attendance

Managers present at the Warroad Watershed District (WWD) office were Bill Thompson, Brian Schaible, Joe Olafson, and Jeff O’Donnell. Manager Keith Landin joined the meeting online while wintering out of state. Other attendees were Kermit Jensen (Roseau County Commissioner), Tony Nordby (Houston Engineering), and Vicki Dalager (WWD administrative support).

Call to Order

President Thompson called the meeting to order at 10:01 a.m. All votes during this meeting were conducted via roll call vote.

Agenda

The agenda was approved on a motion by Olafson, second by O’Donnell, and unanimous vote of the Board.

Secretary’s Report

The November 25, 2025, draft meeting minutes were reviewed. The minutes were approved as submitted with a motion by Landin, second by O’Donnell, and unanimous vote of the Board.

Treasurer’s Report

The Treasurer’s Report was reviewed. Balances as of 12/16/2025 were:

Checking account	\$ 104,074.59
Debit Card account	\$ 1,289.62
CD	\$ 10,000.00

Financial transactions since the last meeting were reviewed. Manager requests for payment were submitted, reviewed, and signed. A list of upcoming invoices and bills payable was reviewed:

Nathaniel Lewis	Beaver trapping	\$ 75.00
Wulff Contracting	Beaver dam removal	\$ 700.00
Peterson Company LTD	Audit	\$ 5,000.00
Keith Landin	Manager Compensation	\$ 305.00
Jeff O’Donnell	Manager Compensation	\$ 125.00
Joe Olafson	Manager Compensation	\$ 250.00
Brian Schaible	Manager Compensation	\$ 192.50
Bill Thompson	Manager Compensation	\$ 125.00
Vicki Dalager	Contract Admin/Expenses	\$ 722.82
Microsoft	Microsoft 365 software subscription	\$ 13.42
Marco	Office supplies: copier	\$ 107.11
Arlo Burress	Rent	\$ 350.00

Arlo Burress	Internet	\$	33.46
Security State Bank	Bank Service Charges	\$	1.00
Intuit	QuickBooks subscription	\$	38.00
Wikstrom	Phone	\$	39.53

Clean Water Fund Balances: As of 12/8, the WWD Streambank Protection grant FY24-04 fund balances as provided by LOW SWCD were as follows:

Streambank/Shoreland Protection (construction)	\$	61,974.67
Technical/Engineering Assistance	\$	0.00

Approval of the treasurer’s report was made on a motion by Olafson, second by Schaible. Motion carried unanimously. Schaible moved and O’Donnell seconded the approval for payment of bills. Motion carried unanimously.

Visitor(s)/Public Comment

Kermit Jensen reported that he has been receiving tails from Adam Solberg from the beaver he trapped for WWD. Jensen has been disposing of the tails.

Old Business

Joint Powers Board (JPB) and Implementation Committee (IC) Updates

Thompson reported that there was a very short JPB meeting.
 Thompson and Olafson reported that a stakeholders’ meeting was held on the LOW Comprehensive Watershed Management Plan. They are doing a mid-point review where they discussed and refined goals. Another meeting will be held in January to form action items. The aim is to improve lake health and determine what can be done to reduce sediment, toxins, and nutrients.

Streambank stabilization projects

- Peterson site:** On hold until summer construction.
- Lindner/Hallan sites:** Nordby will plan to get a contractor quote packet ready for review by the Board at the January meeting and will plan to get them out to contractors so quotes can be reviewed at the February WWD Board meeting. Construction would be planned for after June 15, with an early fall deadline to complete the work.
- Cedarbend Township 570th Avenue:** On hold pending funding availability. Nordby was advised to hold off on the design work until the funding is nailed down. The township would like to be involved in the project.

LOW County Peatland Restoration

No updates.

Beaver dams update

Two dams were removed by Tyler Wulff.

Permits

None.

Audit

Vicki Dalager reported that the audit has been completed. The auditor filed the state report and made the required journal entries.

Annual Report

The annual report has been completed and reviewed. Olafson moved to approve the annual report as written, with a second by O'Donnell. Motion carried unanimously.

Advisory Committee

Olafson has been in contact with Jeff Hellquist, the chairperson of the Advisory Committee, to set up a meeting date. A date will be scheduled soon.

Admin support

None.

New Business

MnDOT State Project 6804-28 Trunk Highway 11 - Warroad to Roosevelt

An email was received from Rachel Miller, MnDOT Water Resources Engineer. MnDOT has an upcoming project on Highway 11 from Warroad to Roosevelt planned for 2028 that will include reclaiming the highway, shoulder widening, and replacement of culverts along the corridor. There is a history of flooding along the highway around Swift that they would like to address as a part of the project. Their preferred plan would take water from the south side of TH11 to the west and having it cross under the highway/railroad/Kirkwood near 607th Ave. The railroad is planning a major track project for 2027 and they are willing to upgrade their crossing either by replacement or upgrading the existing crossing to accommodate the extra drainage. The highway and Kirkwood crossings would be replaced in the MnDOT project. This proposal alters drainage patterns. WWD was asked if it would support this change. The project was discussed by the Board members and they agreed that the existing structure is not working and they would like to see the railroad put in different sized culverts. The Board members would like to invite Rachel Miller, Ericka Halstensgard, and Tony Nordby to the next WWD meeting to talk more about the project.

Round Table

Landin highlighted an email he received from the University of Minnesota about a new program called Minnesota Cattail Collaborative. Interested participants are being recruited who would remove cattails from their lakeshore and then collect and share data from the removal sites. There was discussion about the details of the program and what WWD involvement would be.

Next Meeting

The next regular meeting of the WWD Board will be held Thursday, January 22, at 10:00 a.m.

Adjournment

The meeting was adjourned at 10:59 a.m. with a motion by Olafson, second by O'Donnell, and unanimous vote of the Board members present.

Respectfully submitted,
Brian Schaible, WWD Secretary



Watershed Secretary

1/22/2026

Date